

## **ORDER**

It is hereby reiterated that all letters of importance for general public, hearing orders, letters of appointment and orders conveying the decision made State Government for any matter of public welfare should be well publicized. Service return of letters of appointment and hearing orders should be filed properly and timely. No delay should be made in conveying or publicizing such orders or letters. Any instances of willful delay in conveying or publicizing such letters or orders will be viewed seriously and may invite disciplinary proceedings.

  
(Rajeev Kumar)  
District Magistrate  
Purba Medinipur

Government of West Bengal  
Office of the District Magistrate  
Purba Medinipur

Memo. No. 626 (268) / C

Dated : 15.10.2011

Copy forwarded for information and necessary action to:-

- 1) The Addl. District Magistrate, General/Development/LR/Haldia, Purba Medinipur.
- 2) The Addl. Executive Officer, Purba Medinipur Zilla Parishad for informing all officers of Zilla Parishad.
- 3) The Sub-Divisional Officer, Tamluk/Haldia/Contai/Egra, Purba Medinipur.
- 4) The Officer-in-Charge,.....(all)
- 5) The Block Development Officer.....(all) with request to serve the same to concerned all GP offices.
- 6) The DIO, NIC, Purba Medinipur with request to place on website.
- 7) The Pradhan, .....(all GP)
- 8) CA to District Magistrate, Purba Medinipur

  
District Magistrate  
Purba Medinipur